We are pleased to announce that the RMI will be presenting an online seminar entitled -

CONTRACTS OF EMPLOYMENT: A GUIDE

- When: 19 January 2022
- Time: 09h00 – 11h00
- Cost: See Registration form below
- Platform: Microsoft Teams
- Presenter: Marie Ellis

Some of the topics of discussion will be:-

- The need for a contract and the minimum requirements.
- Fixed-term contracts – when they may be used?
- Independent contractors – what separates them from employees?
- Probationary employees – purpose and pitfalls.
- Casual employees – what are they obliged to receive?
- Restraints of trade – when do they apply?
- Relief employees – are they the same as part-time employees?
- Contracts of employment and the MIBCO Main Agreement.
- Termination of contracts – voluntary termination, mutual termination, and forced termination.

✓ You are invited to secure your attendance by **completing the registration form below**.

✓ The **training material** will be distributed to the delegates electronically.

✓ A **certificate** of attendance will be provided to each delegate.

Banking details:

Standard Bank Randburg Branch Code : 018005 Account No. : 021670013

Reference for RMI Members:-

IR SEMINAR + ME + RMI Member Number

Reference for Non-RMI Members:-

IR SEMINAR + ME + Organisation's Name

IR SEMINAR REGISTRATION FORM

PLEASE USE A SEPARATE FORM FOR EACH DELEGATE

SEMINAR	DATE	REGISTRATION FEE (VAT incl)
Contracts of Employment	**19 January 2022 09h00-11h00**	RMI Delegate: **R 575** For every additional RMI Delegate, utilizing the same RMI Member Number: **R285** Non-RMI Delegate (Not an RMI Member): **R1 150**

NAME OF DELEGATE	
JOB TITLE OF DELEGATE	
ID NUMBER OF DELEGATE	
FOR B-BBEE TRAINING RETURNS, KINDLY INDICATE WITH AN "X":	Black O Indian O Coloured O White O Female O Male O Abled O Disabled O
NAME OF COMPANY/BUSINESS	
RMI MEMBERSHIP NUMBER	
PROVINCE	
TEL NO:	CEL NO:
EMAIL ADDRESS	
NAME OF CONTACT PERSON	
SIGNATURE	

KINDLY RETURN THIS FORM TOGETHER WITH PROOF OF PAYMENT OF THE REGISTRATION FEE BEFORE THE CLOSING DATE OF 17 JANUARY 2022

TO: marie.ellis@rmi.org.za

We look forward to seeing you there.